

Manager (Inventory Control)
(Ref. No. GCD-GS-MIC-COW)

Responsibilities:

Reporting to the Manager (Process & Inventory Control), the appointee will mainly perform the following responsibilities:

- To lead a team to perform inventory analysis and identify the areas of development
- To monitor the inventory levels, perform stock allocation and conduct review of storage space utilisation
- To communicate with both external and internal parties to reduce the lead time for processing the bulky stock items
- To plan and execute cycle count and prepare reports on the cycle count results and inventory status

Requirements:

- Bachelor Degree in Logistics Management, Business Administration, Operations Management, Industrial Engineering or related disciplines
- A minimum of 10 years' work experience in inventory planning and control or logistics management
- Good PC skills, preferably with knowledge of using warehouse management system/ ERP system
- Good command of English and Chinese languages, both spoken and written

Working Location: Admiralty

Application:

If you are interested in this position, please send your resume and the [Application Form \(in PDF format\)](#) to the Senior Manager (Human Resources Services), The Hongkong Electric Co., Ltd. at recruit@hkelectric.com. Please also visit our website to know more about our Company <http://www.hkelectric.com>.

Important: To facilitate our easy tracking, please use a unique file name for all attachments and your email subject box in this format: GCD-GS-MIC-COW -Last Name First Name Other Names (if applicable)

Applicants not invited for interview within two months from the closing date may consider their applications unsuccessful. All unsuccessful applications will be kept for six months after the date of this advertisement.

We are an equal opportunity employer. Personal data provided by job applicants will be treated in strictest confidence and used only for recruitment-related purposes in accordance with the laws and ordinance of the HKSAR.

(本項職位空缺只備英文版本)