

**Logistics Associate (2-year contract)**  
**(Ref. No. GCD-GC-LA-COW)**

**Responsibilities:**

Reporting to the Senior Manager (Warehouse & Logistics), the appointee will mainly perform the following responsibilities:

- To perform general warehouse operational duties, such as receiving, storage and issuance of materials
- To participate in warehouse renovation and modernisation project
- To work with managers and team members to implement new strategies and initiatives
- To collaborate with other relevant parties to implement logistics solutions and processes
- To support the execution of quality, health and safety, environmental and security management in warehouse operations

**Requirements:**

- Higher Diploma/Bachelor Degree in Logistics/Supply Chain/Industrial Engineering/Operations Management or related disciplines
- General knowledge of warehouse and logistics operations
- Good communication and interpersonal skills
- Strong sense of responsibility, self-motivated and good team player
- Good command of English and Chinese languages, both spoken and written

This is a 2-year contract position. The renewal of contract is subject to the Company's business needs and performance of the individual.

**Working Location:** Ap Lei Chau, transportation to be provided.

**Application:**

If you are interested in this position, please send your resume and/ or [Application Form \(in PDF format\)](#) to the Senior Manager (Human Resources Services), The Hongkong Electric Co., Ltd. at [recruit@hkelectric.com](mailto:recruit@hkelectric.com). Please also visit our website to know more about our Company <http://www.hkelectric.com>.

***Important: To facilitate our easy tracking, please use a unique file name for all attachments and your email subject box in this format: GCD-GC-LA-COW-Last Name First Name Other Names (if applicable)***

Applicants not invited for interview within two months from the closing date may consider their applications unsuccessful. All unsuccessful applications will be kept for six months after the date of this advertisement.

We are an equal opportunity employer. Personal data provided by job applicants will be treated in strictest confidence and used only for recruitment-related purposes in accordance with the laws and ordinance of the HKSAR.

(本項職位空缺只備英文版本)