

Fuel Supplies Analyst
(Ref. No. GCD-CS-FSA-COW)

Responsibilities:

Reporting to the Manager (Coal and FSRU), the appointee will mainly perform the following responsibilities:

- To assist in formulation and execution of procurement strategy, planning and evaluation for different types of fuel and electricity generation commodities
- To coordinate with stakeholders for shipment arrangements and associated payment processes
- To conduct quality assurance and control on the fuel purchased

Requirements:

- Bachelor Degree in Engineering, Science or related discipline
- A minimum of 5 years' relevant work experience, preferably in contract management in hydrocarbon industry
- Familiar with various types of fuel and knowledge of electricity generation
- Proficiency in MS office
- Good command of English and Chinese languages, both spoken and written

Working Location: Admiralty

Application:

If you are interested in this position, please send your resume and the [Application Form](#) (in PDF format) to the Senior Manager (Human Resources Services), The Hongkong Electric Co., Ltd. at recruit@hkelectric.com. Please also visit our website to know more about our Company <http://www.hkelectric.com>.

Important: To facilitate our easy tracking, please use a unique file name for all attachments and your email subject box in this format: GCD-CS-FSA-COW-Last Name First Name Other Names (if applicable)

Applicants not invited for interview within two months from the closing date may consider their applications unsuccessful. All unsuccessful applications will be kept for six months after the date of this advertisement.

We are an equal opportunity employer. Personal data provided by job applicants will be treated in strictest confidence and used only for recruitment-related purposes in accordance with the laws and ordinance of the HKSAR.

(本項職位空缺只備英文版本)