

Customer Business Support Executive
(Ref. No. CS-CBD-CBSE-COW)

Responsibilities:

Reporting to the Customer Business Support Manager, the appointee will mainly perform the following responsibilities:

- To assist in planning, operation and administration of various Smart Power Services schemes for energy efficiency, electric mobility and other energy market related areas
- To provide support and advisory services to customers relating to various engineering and technical initiatives
- To handle customer accounts, stakeholder engagement and publicity activities

Requirements:

- Bachelor Degree in Building Services, Electrical or Mechanical Engineering with qualifications leading to Corporate Membership of HKIE an advantage
- A minimum of 3 years' relevant work experience, preferably in customer relationship management and business development
- Knowledge of energy efficiency, retro-commissioning and building facilities management preferred
- Good PC skills including MS Office and SharePoint, preferably with knowledge of MS Visio and Tableau
- Good command of English and Chinese languages, both spoken and written
- Holder of a valid driving license preferred

Working Location: Admiralty

Application:

If you are interested in this position, please send your resume and the [Application Form](#) (in PDF format) to the Senior Manager (Human Resources Services), The Hongkong Electric Co., Ltd. at recruit@hkelectric.com. Please also visit our website to know more about our Company <http://www.hkelectric.com>.

Important: To facilitate our easy tracking, please use a unique file name for all attachments and your email subject box in this format: CS-CBD-CBSE-COW -Last Name First Name Other Names (if applicable)

Applicants not invited for interview within two months from the closing date may consider their applications unsuccessful. All unsuccessful applications will be kept for six months after the date of this advertisement.

We are an equal opportunity employer. Personal data provided by job applicants will be treated in strictest confidence and used only for recruitment-related purposes in accordance with the laws and ordinance of the HKSAR.

(本項職位空缺只備英文版本)