

Assistant Manager (Sustainability)
(Ref. No. CDD-EA-AMS-COW)

Responsibilities:

Reporting to the Head of Environmental Affairs, the appointee will mainly perform the following responsibilities:

- To assist in the formulation and implementation of corporate sustainability strategies and policies as well as new sustainability initiatives including climate actions leading to carbon neutrality
- To manage ESG data collection, and analysis and compile annual Sustainability Report according to relevant standards and guidelines
- To prepare input for assessments, surveys and enquiries relating to climate and other ESG standards and indexes
- To conduct benchmarking on corporate sustainability performance and coordinate climate-related studies

Requirements:

- Bachelor's Degree in Engineering, Science, Business, Finance or sustainability-related disciplines
- A minimum of 6 years' relevant experience in ESG reporting or implementation of sustainable development
- Knowledge and experience related to the power industry an advantage
- Good command of English and Chinese languages, both spoken and written

Candidates with less relevant experience may be considered.

Working Location: Admiralty

Application:

If you are interested in this position, please send your resume and the [Application Form \(in PDF format\)](#) to the Human Resources Division, The Hongkong Electric Co., Ltd. at recruit@hkelectric.com. Please also visit our website to know more about our Company <http://www.hkelectric.com>.

Important: To facilitate our easy tracking, please use a unique file name for all attachments and your email subject box in this format: CDD-EA-AMS-COW -Last Name First Name Other Names (if applicable)

Applicants not invited for interview within two months from the application date may consider their applications unsuccessful. All unsuccessful applications will be kept for six months after the application date.

We are an equal opportunity employer. Personal data provided by job applicants will be treated in strictest confidence and used only for recruitment-related purposes in accordance with the laws and ordinance of the HKSAR.

(本項職位空缺只備英文版本)