

Assistant Customer Business Support Manager
(Ref. No. CS-CBD-ACBSM-COW)

Responsibilities:

Reporting to the Customer Business Support Manager, the appointee will mainly perform the following responsibilities:

- To formulate and implement Smart Power Building Fund and provide advisory services to the applicants
- To verify the energy saving calculation submitted by the applicants
- To engage various stakeholders including integrated owners and management offices for the publicity activities of the funding
- To provide support for projects and initiatives related to customer business development

Requirements:

- Bachelor's Degree in Building Services, Electrical Engineering, Mechanical Engineering or related disciplines
- A minimum of 6 years' relevant work experience, preferably in customer relationship management, community communication or business development
- Knowledge of energy efficiency, retro-commissioning, building facilities management, electric vehicle charging infrastructure or community and stakeholder engagement events preferred
- Good PC skills including MS Office and SharePoint, preferably with knowledge of MS Visio and Tableau
- Good command of English and Chinese languages, both spoken and written
- Holder of a valid driving license for classes 1 & 2 preferred

Working Location: North Point

Application:

If you are interested in this position, please send your resume and the [Application Form \(in PDF format\)](#) to the Human Resources Division, The Hongkong Electric Co., Ltd. at recruit@hkelectric.com. Please also visit our website to know more about our Company <http://www.hkelectric.com>.

Important: To facilitate our easy tracking, please use a unique file name for all attachments and your email subject box in this format: CS-CBD-ACBSM-COW -Last Name First Name Other Names (if applicable)

Applicants not invited for interview within two months from the closing date may consider their applications unsuccessful. All unsuccessful applications will be kept for six months after the date of this advertisement.

We are an equal opportunity employer. Personal data provided by job applicants will be treated in strictest confidence and used only for recruitment-related purposes in accordance with the laws and ordinance of the HKSAR.

(本項職位空缺只備英文版本)