

**Assistant Customer Business Support Manager**  
(Ref. No. CS-CBD-ACBSM-COW)

**Responsibilities:**

Reporting to the Customer Business Support Manager, the appointee will mainly perform the following responsibilities:

- To manage Smart Power Services schemes and customer or stakeholder relationships for energy market related areas or initiatives and businesses related to community sector
- To assist in planning, implement and operate different Smart Power Services schemes/programmes
- To provide support for projects and initiatives related to customer business development
- To carry out market intelligence collection and studies

**Requirements:**

- Bachelor Degree in Building Services, Electrical or Mechanical Engineering with qualifications leading to Corporate Membership of HKIE an advantage; or Bachelor Degree in Business Administration or Social Work
- A minimum of 6 years' relevant work experience, preferably in customer relationship management, community communication and business development
- Knowledge of energy efficiency, retro-commissioning, building facilities management, electric vehicle charging infrastructure or knowledge of community and stakeholder engagement events preferred
- Good PC skills including MS Office and SharePoint, preferably with knowledge of MS Visio and Tableau
- Good command of English and Chinese languages, both spoken and written
- Holder of a valid driving license preferred

**Working Location:** Admiralty

**Application:**

If you are interested in this position, please send your resume and the [Application Form \(in PDF format\)](#) to the Senior Manager (Human Resources Services), The Hongkong Electric Co., Ltd. at [recruit@hkelectric.com](mailto:recruit@hkelectric.com). Please also visit our website to know more about our Company <http://www.hkelectric.com>.

***Important: To facilitate our easy tracking, please use a unique file name for all attachments and your email subject box in this format: CS-CBD-ACBSM-COW -Last Name First Name Other Names (if applicable)***

Applicants not invited for interview within two months from the closing date may consider their applications unsuccessful. All unsuccessful applications will be kept for six months after the date of this advertisement.

We are an equal opportunity employer. Personal data provided by job applicants will be treated in strictest confidence and used only for recruitment-related purposes in accordance with the laws and ordinance of the HKSAR.

(本項職位空缺只備英文版本)