



## HK Electric Investments

*(As constituted pursuant to a deed of trust on 1 January 2014 under the laws of Hong Kong,  
the trustee of which is HK Electric Investments Manager Limited)*

and

## HK Electric Investments Limited

*(Incorporated in the Cayman Islands with limited liability)*

(Stock Code: 2638)

### **HOLDER OF SHARE STAPLED UNITS COMMUNICATION POLICY**

#### **A. OBJECTIVE**

HK Electric Investments (“HKEI”) and HK Electric Investments Limited (the “Company”) are committed to enhancing long-term holder of Share Stapled Units value through regular communication with their holders of Share Stapled Units, both individual and institutional.

To this end, HK Electric Investments Manager Limited (the “Trustee-Manager”) (in its capacity as the trustee-manager of HKEI) and the Company strive to ensure that all holders of Share Stapled Units have ready and timely access to all publicly available information of HKEI and the Company. The Trustee-Manager and the Company set out in this Policy the framework that they have put in place to promote effective communication with holders of Share Stapled Units so as to enable them to engage actively with HKEI and the Company and exercise their rights as holders of Share Stapled Units in an informed manner.

#### **B. COMMUNICATION WITH HOLDERS OF SHARE STAPLED UNITS**

##### **1. Meetings**

The annual general meetings and other general meetings of HKEI and the Company are the primary forums for communication with holders of Share Stapled Units and for holder of Share Stapled Units participation.

The Trustee-Manager and the Company encourage holders of Share Stapled Units to participate in meetings or to appoint proxies to attend and vote at such meetings for and on their behalf if they are unable to attend.

Notices of general meetings and the accompanying papers are provided within a prescribed time (in accordance with the requirements of the Cayman Islands Companies Law and the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (“Listing Rules”)) prior to the meetings on the respective websites of the Company (www.hkei.hk) and Hong Kong Exchanges and Clearing Limited (“HKEx”) (www.hkexnews.hk), and by post to those holders of Share Stapled Units who have elected to receive a hard copy version of such communication.

Meetings are held at a convenient location. The chairman of the boards of the Trustee-Manager and the Company, the respective chairmen of the trustee-manager and company audit committees and the remuneration committee (or in the absence of the chairman of the committee, another member of the committee or failing whom the board chairman’s duly appointed delegate), and directors will be present at annual general meetings and are available to answer questions from holders of Share Stapled Units. The chairman of the independent board committee (if any) will be available to answer questions at any general meeting to approve a connected transaction or any transaction that is subject to independent holders of Share Stapled Units’ approval.

## **2. Financial and other reportings**

HKEI and the Company reports operating results for the first half of the financial year and for the full financial year and produces interim and annual reports in accordance with the requirements of the Cayman Islands Companies Law, the Listing Rules and other applicable laws and regulations (the “Regulatory Requirements”). The financial reports are published on the respective websites of the Company and HKEx and are sent by post to those holders of Share Stapled Units who have elected to receive a hard copy version.

From time to time, the Trustee-Manager and the Company communicate other information to holders of Share Stapled Units by way of an announcement and/or circular of HKEI and the Company, in compliance with the Listing Rules or Regulatory Requirements or otherwise.

## **3. Corporate website**

The Company’s website (www.hkei.hk) provides information of HKEI and the Company including holder of Share Stapled Units communication.

In addition to a dedicated “Investor Relations” section in which the annual reports, interim reports, Listing Rules announcements and circulars of HKEI and the Company are posted as soon as practicably possible following their release to the website of HKEx, relevant press releases and Company’s publications are also made available on the Company’s website to facilitate communication between the Trustee-Manager and the Company, holders of Share Stapled Units and the investment community. Holders of Share Stapled Units and the investment community may register for the e-subscription service available under the “Investor Relations” section for receipt of notification when financial reports and Listing Rules announcements are posted on the Company’s website.

Holders of Share Stapled Units may, as a standing or an ad hoc instruction, elect to receive certain holder of Share Stapled Units communication (such as the notices of general meetings and accompanying papers, circulars, annual reports and interim reports) from the Trustee-Manager and the Company by post. In the absence of any such instructions, holders of Share Stapled Units will receive a notification letter informing them of the release of the documents on the websites of the Company and HKEx.

#### **4. Investment market communication**

To facilitate communication between the Trustee-Manager and the Company, holders of Share Stapled Units and the investment community, the Trustee-Manager and the Company conduct meetings, briefings and roadshows with investors and analysts from time to time.

In this regard, directors of the Trustee-Manager and directors and employees of the Company who have contacts with investors, analysts and media are aware of the disclosure obligations and requirements under the Listing Rules, Regulatory Requirements and the “Policy relating to Price-sensitive Information and Securities Dealing” of the Trustee-Manager and the Company.

#### **C. SHARE STAPLED UNIT REGISTRATION AND RELATED MATTERS**

Matters relating to Share Stapled Unit registration, such as transfer of Share Stapled Units, change of address, dividend payment instruction, issue of Share Stapled Unit certificates, loss of Share Stapled Unit certificates, death of holders of Share Stapled Units, are handled by the Share Stapled Units Registrar, Computershare Hong Kong Investor Services Limited (“Computershare”). Holders of Share Stapled Units can contact Computershare for enquiries and handling of those matters. Computershare’s address is Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong, and its email address is [hkinfo@computershare.com.hk](mailto:hkinfo@computershare.com.hk).

#### **D. COMMUNICATION WITH THE TRUSTEE-MANAGER AND THE COMPANY**

Holders of Share Stapled Units may, at any time, send questions to or request for publicly available information from the Trustee-Manager and the Company, and provide comments and suggestions to directors or management. Such questions, requests and comments from institutional investors can be addressed to Mr. Chan Loi Shun, Executive Director, and/or Mr. Wong Kim Man, Chief Financial Officer, and those from other holders of Share Stapled Units can be addressed to the Company Secretary, by mail to 44 Kennedy Road, Hong Kong, by email to [mail@hkei.hk](mailto:mail@hkei.hk), or by fax to (852) 2810 0506. For questions on routine matters, holders of Share Stapled Units may write to the Company or call the Company Secretarial Department at (852) 2843 3111.

#### **E. HOLDERS OF SHARE STAPLED UNITS’ PRIVACY**

The Trustee-Manager and the Company recognise the importance of holders of Share Stapled Units’ privacy and will not disclose holders of Share Stapled Units’ information without their consents unless required by the Listing Rules or Regulatory Requirements or laws.