

SDU Applicant Information (To be completed by each SDU Applicant) (Please make additional copy if required)						Application No.: _____ (To be completed by HK Electric)			
Mr/Ms *	Name as shown on HKID Card/Passport (English)				(Chinese)				
Phone No. (Residential)		(Mobile)		Email Address					
Address									
District		No. and Name of Street		Building/Estate Name		Block	Floor	Flat	SDU No.
Beneficiary Type (please tick all apply)									
<input type="checkbox"/> Comprehensive Social Security Assistance (CSSA), please specify the CSSA Beneficiary type: <input type="checkbox"/> The Elderly <input type="checkbox"/> The Disabled <input type="checkbox"/> Single-Parent Families <input type="checkbox"/> The Unemployed <input type="checkbox"/> Others (Please specify) _____									
<input type="checkbox"/> Old Age Living Allowance (OALA)				<input type="checkbox"/> Working Family Allowance (WFA)					
<input type="checkbox"/> School Textbook Assistance (TA)				<input type="checkbox"/> Referred by NGO					
Personal Data Collection Statement									
<p>The personal data and other related information provided by you will be used for the purpose of processing your application. The provision of such personal data and other related information is voluntary. However, if you do not provide adequate and accurate data, we may not be able to process your application.</p> <p>The personal data and other related information provided by you may be provided to the HKSAR Government for auditing and verification purposes.</p> <p>HK Electric will disclose your personal data when required to do so by law or in response to requests from law enforcement agencies or the HKSAR Government, or if explicit consent to such disclosure is given by you.</p> <p>To request a full copy of the Privacy Policy Statement, for enquiry, for data access and correction, please refer to the website: www.hkelectric.com, email us at personaldata@hkelectric.com, call us at 2887 3411, fax to 2510 7667 or write to 9/F Electric Centre, 28 City Garden Road for the attention of our Personal Data Protection Officer.</p>									
Declaration and Signature									
I/We declare that the information provided in this form is true and correct. I/We have read and agree to be bound by the terms and conditions of the SDU Rewiring Subsidy Programme (as set out in this application form and may be revised from time to time). I/We also acknowledge that I/we have read and understand the Terms and Conditions and the Personal Data Collection Statement above.									
Name of Applicant									
Signature of the Applicant						Date			

*Delete whichever is inappropriate. · Please tick as appropriate.

To be completed by the Owner						Application No.: _____ (To be completed by HK Electric)		
Mr/Ms *	Name of Owner (English) (as shown on HKID Card/Passport)			(Chinese)				
Phone No. (Residential)			(Mobile)	Email Address				
Address to conduct rewiring works								
District		No. and Name of Street		Building/Estate Name		Block	Floor	Flat
Total number of SDUs in the flat:								
Name of applicants of all SDUs (as shown on HKID Card/Passport):								
SDU No. ___ English		Chinese		SDU No. ___ English		Chinese		
SDU No. ___ English		Chinese		SDU No. ___ English		Chinese		
SDU No. ___ English		Chinese		SDU No. ___ English		Chinese		
SDU No. ___ English		Chinese		SDU No. ___ English		Chinese		
Personal Data Collection Statement								
<p>The personal data and other related information provided by you will be used for the purpose of processing the application and this consent form. The provision of such personal data and other related information is voluntary. However, if you do not provide adequate and accurate data, we may not be able to process the application and this consent form.</p> <p>The personal data and other related information provided by you may be provided to the HKSAR Government for auditing and verification purposes.</p> <p>HK Electric will disclose your personal data when required to do so by law or in response to requests from law enforcement agencies or the HKSAR Government, or if explicit consent to such disclosure is given by you.</p> <p>To request a full copy of the Privacy Policy Statement, for enquiry, for data access and correction, please refer to the website: www.hkelectric.com, email us at personaldata@hkelectric.com, call us at 2887 3411, fax to 2510 7667 or write to 9/F Electric Centre, 28 City Garden Road for the attention of our Personal Data Protection Officer.</p>								
Owner's Consent								
I/We confirm that I am / we are the owner of the above address. I/We consent and authorise the above applicant (s) to conduct rewiring works and installation of individual tariff meters at the above address.								
Name of Owner								
Signature of the Owner						Date		
I have assessed the particulars in the above application. I consider it appropriate to refer this application to HK Electric for approval.								
Name and Signature of NGO Representative						Date		
NGO Centre						NGO Centre Chop		

1. Introduction

- 1.1 HK Electric establishes a Smart Power Care Fund (the **SPCF**) under its 2019-2033 Scheme of Control Agreement. Under the SPCF, the Sub-divided Unit (SDU) Rewiring Subsidy Programme (the **Rewiring Programme**) provides the needy/disadvantaged households living in SDUs within HK Electric's supply territory with subsidies for rewiring (the **Rewiring Work**) for the installation of individual HK Electric's tariff meters.
- 1.2 The Rewiring Programme, including its availability, the arrangement and terms and conditions of the Programme, is subject to joint review (the **Joint Review**) by HK Electric and HKSAR Government under the 2019-2033 Scheme of Control Agreement from time to time.
- 1.3 The Rewiring Programme is open for application until 31 December 2033 or the funding is fully used up, or a date subject to the Joint Review, whichever is the earlier.
- 1.4 These Terms and Conditions sets out the eligibility criteria, the application process and other terms and conditions for the Rewiring Programme. HK Electric may from time to time revise these Terms and Conditions. Notice of any revision will be conclusively given by publishing the revision on HK Electric's website at www.hkelectric.com or by sending to applicants a copy of the revised Terms and Conditions or an appropriate extract or summary of the same. Any such revision will replace all previously published Terms and Conditions and will take effect from the date when the revision is first published on HK Electric's website (or such later date specified in the revision). HK Electric may in its sole and absolute discretion to interpret and execute the Programme, the Term and Conditions and related matters, and its decision shall be final.

2. Eligibility

- 2.1 Application for participation in the Rewiring Programme (the **Application**) will only be considered all of the conditions set out in Sub-clauses a) to d) below are satisfied.
 - a) Under the Rewiring Programme, eligible SDUs (the Eligible SDUs) should:
 - i. be SDUs which are residential units formed by splitting a single residential flat (the Flat) into two or more internally connected and externally accessible units (reference may be made by HK Electric based on the SDU related information published by relevant departments of the HKSAR Government from time to time);
 - ii. be located within HK Electric's supply territory; and
 - iii. not be installed with HK Electric's tariff meters.

For the avoidance of doubt, bedspace apartments or the SDUs located at non-residential buildings do not qualify as Eligible SDUs. HK Electric recognizes that households living in certain SDUs not meeting or fully meeting the above criteria are facing exceptional circumstances and can be assisted by the Rewiring Programme, HK Electric may in its sole and absolute discretion consider and decide whether or not to admit participation of those households in the Rewiring Programme on a case by case basis, and its decision shall be final.

- b) The Application shall cover all the SDUs in the Flat under the Application, which should all be Eligible SDUs. The households residing in each and every SDU of the Flat (each an Applicant and collectively the Applicants) should all agree to submit the Application.
- c) At least one-third of the Applicants,
- i. *are households (is a household) facing financial difficulties as recommended by a non-profit-making non-governmental organisations which are either members of The Hong Kong Council of Social Service, or organisations providing subvention services under the Social Welfare Department of the HKSAR Government; or*
 - ii. *at least one household member of the Applicant is a beneficiary of any one of the following schemes administered by the HKSAR Government (a Qualified Scheme Beneficiary):*
 - Comprehensive Social Security Assistance (CSSA) Scheme,
 - Old Age Living Allowance (OALA) Scheme,
 - Working Family Allowance (WFA) Scheme, or
 - School Textbook Assistance (TA Scheme).
- d) The Applicants should have obtained a written consent from the landlord of the Flat and/or the associated Building Owners' Corporation to carry on the Rewiring Work.

3. Subsidy Amount

- 3.1 The one-off subsidy amount is based on the full amount of the actual cost of the Rewiring Work and will be disbursed directly to the REC commissioned by HK Electric (as detailed in Clause 5.1) upon completion of the Rewiring Work to the satisfaction of HK Electric. The subsidy amount is subject to a cap of HK\$15,000 per Eligible SDU or HK\$45,000 in total for the Flat.

4. Application Process

- 4.1 The Households who intend to apply for the Rewiring Programme shall submit to HK Electric the completed Application Form duly signed by all Applicants, and the completed Landlord Consent Form duly signed by Owner of the Flat, together with copies of following documents. Application with incomplete signature, information or documents will not be processed.
- a) If any, documentary proof showing the relevant Applicants are Qualified Scheme Beneficiaries; and
 - b) Documentary proof of tenant agreement or the rental payment receipt within recent 3 months of the date of application.
- 4.2 A completed Application Form, Landlord Consent Form together with all the required documents shall be submitted to HK Electric by email to SPCF@hkelectric.com or by post (addressed to Head of Customer Business Development, Customer Services Division, 4/F, Hongkong Electric Centre, 44 Kennedy Road, Hong Kong). Please mark "Application for Participation in SDU Rewiring Subsidy Programme" in the email subject or on the envelope.
- 4.3 In addition to the information supplied with the Application, HK Electric may in its sole and absolute discretion request Applicants to provide additional information or site visit to process the Application. HK Electric may request Applicants to present HKID Card/Passport for identity verification purposes during site inspection(s), if deemed necessary. If HK Electric is unable to contact the Applicants, or the Applicant(s) is/are unable to provide the required supplementary information or arrange required site visit, HK Electric may terminate the application process at its sole and absolute discretion.
- 4.4 HK Electric will issue a Notification of Application Result to notify the Applicants if the application has been approved.
- 4.5 HK Electric shall arrange site inspection(s) to verify the progress and completion of the Rewiring Work. The Applicants shall agree that HK Electric could take photos of the Rewiring Works and the installation of tariff meters during the site inspection(s) for record.
- 4.6 HK Electric has its sole and absolute discretion to accept/reject any Application/Eligible SDU, and its decision shall be final.

5. Rewiring Work

- 5.1 For the Application approved by HK Electric, the Rewiring Work shall be conducted by a Registered Electrical Contractor (the **REC**) commissioned by HK Electric.

6. Responsibility and Limitation of Liability

- 6.1 It is the Applicant's responsibility to avoid actual or perceived situations where personal interests may lead to a conflict of interest in the Application. HK Electric strictly prohibits anyone from offering, soliciting or accepting bribes or acting as an intermediary for a third party in the solicitation, acceptance, payment or offer of a bribe or kickback. The Applicant shall not, and procure no other related parties, solicit or offer advantages in any form to staff of HK Electric or NGO centres in connection with the Application or reimbursement of the Expenses.
- 6.2 HK Electric shall have no responsibility in relation to the approved Subsidy, other than to disburse the approved Subsidy, whether to the Applicant or any other party. Save to the extent required by law, HK Electric shall not be liable (whether monetary or otherwise) for:
- a) any loss or damage to the Programme of whatsoever nature and howsoever arising;
 - b) any loss or damage relating to and/or arising out of the Programme;
 - c) any loss or damage to any third person; or
 - d) any indirect or consequential or economic loss, or loss of revenue, profit or data.
- 6.3 HK Electric will not become involved in, nor will it be responsible for, any dispute between Applicants; or between the Applicant, and the landlord of the SDUs/Flat in relation to the Application or other parties interested or claiming an interest in the Flat, SDUs and/or the Rewiring Work in relation to the Application.

7. Data Protection and Information Disclosure

- 7.1 Under no circumstances shall the Applicant use or quote the names of HK Electric, Smart Power Care Fund and the Programme, either in full or abbreviation, or use their logos for commercial publicity or in such circumstances or context which may harm the image of HK Electric and/or expose it to any liability, unless prior written consent has been obtained from HK Electric.
- 7.2 It is the Applicant's responsibility to notify HK Electric from time to time any update to the contact information of the Applicant.

8. Others

- 8.1 HK Electric and/or the HKSAR Government may at their discretion verify the data and information provided by the Applicants for compliance with relevant laws and regulatory purposes under its 2019-2033 Scheme of Control Agreement. Upon request, the Applicants shall provide additional data/information and/or provide evidence to HK Electric to prove the accuracy and authenticity of the data and information submitted by the Applicants. The Applicants shall consent to HK Electric and HKSAR Government to carry out site inspection(s) for verification purposes.
- 8.2 If there is any inconsistency or ambiguity between the English and Chinese versions, the English version shall prevail.

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