

# Smart Power Care Fund

## Sub-divided Unit (SDU) Electricity Charges Relief Programme

### Guide to Application

Hotline: 2510 2701

Email: [SPCF@hkelectric.com](mailto:SPCF@hkelectric.com)

Website: [www.hkelectric.com/SPCF-en](http://www.hkelectric.com/SPCF-en)



Revised on 31 Dec 2020

## Contents

1.	Introduction .....	2
2.	Eligibility .....	2
3.	Subsidy Amount .....	3
4.	Application Process .....	3
5.	Subsidy Disbursement .....	4
6.	General .....	4

## 1. Introduction

- 1.1 HK Electric establishes a Smart Power Care Fund (the **SPCF**) under its 2019-2033 Scheme of Control Agreement. Under SPCF, the Sub-divided Unit (SDU) Electricity Charges Relief Programme (the **Relief Programme**) provides the needy/disadvantaged households living in sub-divided units (the **SDUs**) within HK Electric's supply territory with subsidies for their electricity expenses.
- 1.2 The Relief Programme, including its availability, the arrangement and terms and conditions of the Programme, is subject to joint review (the **Joint Review**) by HK Electric and HKSAR Government under the 2019-2033 Scheme of Control Agreement from time to time.
- 1.3 The Relief Programme is open for application until 31 December 2023 or the funding is fully used up, or a date subject to the Joint Review, whichever is the earlier.
- 1.4 This Guide to Application (the **Guide**) sets out the eligibility criteria, the application and other terms and conditions for the Relief Programme. HK Electric may from time to time revise this Guide. Notice of any revision will be conclusively given by publishing the revision on HK Electric's website at [www.hkelectric.com](http://www.hkelectric.com) or by sending to applicants a copy of the revised Guide or an appropriate extract or summary of the same. Any such revision will replace all previously published Guides and will take effect from the date when the revision is first published on HK Electric's website (or such later date specified in the revision).

## 2. Eligibility

- 2.1 Application for participation in the Relief Programme (the **Application**) will only be considered if all of the conditions set out in Sub-clauses a) to c) below are satisfied.
  - a) Under the Relief Programme, eligible SDUs (the **Eligible SDUs**) should:
    - i. be SDUs which are residential units formed by splitting a single flat into two or more internally connected and externally accessible units (reference may be made by HK Electric based on the SDU related information published by relevant departments of the HKSAR Government from time to time);
    - ii. be located within HK Electric's supply territory; and
    - iii. not be installed with HK Electric's tariff meters.

For the avoidance of doubt, bedspace apartments or the SDUs located at non-residential buildings do not qualify as Eligible SDUs. HK Electric recognizes that households living in certain SDUs not meeting or fully meeting the above criteria are facing exceptional circumstances and can be assisted by the Relief Programme, HK Electric may in its sole and absolute discretion consider and decide whether or not to admit participation of those households in the Relief Programme on a case by case basis, and its decision shall be final.

- b) The Application shall be made by only one adult member of a household living in an Eligible SDU (the **Applicant**),
  - i. who is a holder of a valid Senior Citizen Card issued by the Social Welfare Department of the HKSAR Government; or
  - ii. whose household is facing financial difficulties as recommended by a non-governmental organisation centre designated by HK Electric (the **Assessment Centre**) (the prevailing list of Assessment Centres is published on HK Electric's website [www.hkelectric.com/SPCF-en](http://www.hkelectric.com/SPCF-en)).
- c) In a calendar year, the Applicant and the Applicant's household have not submitted another Application, and have not received any subsidy under the Relief Programme.

### 3. Subsidy Amount

- 3.1 The Applicant approved by HK Electric will be granted a one-time prevailing subsidy amount as published on HK Electric's website.

### 4. Application Process

- 4.1 Applicant shall complete and submit the Relief Programme Application Form (can be downloaded from HK Electric's website and obtained from Assessment Centres) in person at any Assessment Centre and produce the following documents for identity and eligibility verification by the Assessment Centre:
  - a) The original of the Applicant's HKID Card/Passport;
  - b) The original of the Eligible SDU tenancy agreement or the original of the Eligible SDU rental payment receipt within the last 3 months before the date of application;
  - c) The original of the Applicant's Senior Citizen Card (if applicable); and

- d) Documentary proof (i.e. a copy of the first page of bank passbook, bank statement or an official letter issued by bank) which shows clearly the Applicant's name and the account number of a local Hong Kong Dollar sole-name saving/current bank account (the **Payment Bank Account**) under the name of the Applicant, which the subsidy amount will be disbursed to.
- 4.2 If considered necessary by HK Electric, the Applicant shall provide additional information, or shall allow HK Electric and/or the representatives of Assessment Centre visit the SDU under the application so as to verify the actual condition of this SDU. The Application will be terminated automatically if the Applicant cannot provide the required information or the required visit to the SDU under the application cannot be conducted within 3 months from the date of receipt of the Relief Programme Application Form by HK Electric.
- 4.3 HK Electric will not process the Application in the following circumstances:
- a) If the Relief Programme Application Form is not duly completed, or any document as detailed in Clause 4.1 or otherwise required by HK Electric under Clause 4.2 is incomplete;
  - b) If any document which requires signing by the Applicant is not signed; and/or
  - c) If the Relief Programme Application Form is not submitted to HK Electric through an Assessment Centre.
- 4.4 In general, HK Electric will complete the vetting process within one month upon receipt of the Application from the Assessment Centre, and will notify the Applicant about the approval status thereafter.
- 4.5 HK Electric has its sole and absolute discretion to accept/reject any Application/Eligible SDU, and its decision shall be final.

## **5. Subsidy Disbursement**

- 5.1 Upon approval of the Application by HK Electric, HK Electric will disburse the subsidy amount to the Payment Bank Account. Upon successful subsidy disbursement, HK Electric will send a "Electricity Charges Relief Subsidy Disbursement Notification" to the Applicant by means specified by the Applicant.

## **6. General**

- 6.1 HK Electric will not become involved in, nor will it be responsible for, any dispute between the Applicant, and the landlord of the SDU in relation to the Application or other parties interested or claiming an interest in the SDU in relation to the Application.

- 6.2 HK Electric shall have no responsibility in relation to the approved Application, whether to the Applicant or any other party, other than to disburse the approved subsidy amount in accordance with this Guide. Save to such extent, under no circumstances shall HK Electric be liable (whether monetary or otherwise) for any claims or demands relating to and/or arising out of the Application and the relevant SDU of whatsoever nature and howsoever arising, and regardless of whether the Application is approved or not.
- 6.3 HK Electric and/or the HKSAR Government may at their discretion verify the data and information provided by the Applicant for compliance with relevant laws and regulatory purposes under its 2019-2033 Scheme of Control Agreement. Upon request, the Applicant shall provide additional data/information and/or provide evidence to HK Electric to prove the accuracy and authenticity of the data and information submitted by the Applicant. The Applicant shall consent to HK Electric and HKSAR Government to carry out site inspection(s) for verification purposes.
- 6.4 If there is any inconsistency or ambiguity between the English and Chinese versions, the English version shall prevail.

- END -