

SMART POWER SERVICES  
SDU Electricity Charges Relief Programme  
APPLICATION FORM

<b>Applicant Information</b>	Application No : CC22 _____ - _____
* Delete whichever is inappropriate. <input type="checkbox"/> Please tick as appropriate	
Name of assessment centre : _____	

**Note : Applicant's household must live in a sub-divided unit (the SDU) with no individual HK Electric's tariff meter.**

<b>Mr/Ms *</b>	Name as shown on HKID Card/Passport (English)	(Chinese)
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HKID Card/Passport Number\* (letter and first 3 numbers) (e.g. A123)

<b>Phone Number</b>	(Residential)	(Mobile)
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**Residential Address:**

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District    Number and Name of Street    Name of Building/Estate    Block    Floor    Flat    SDU No.

Total number of SDUs in the flat:

**Bank Account Details (Proof of Bank Account must be submitted)**

Name of Bank	English Name of Bank Account Holder (must be identical to Applicant's name)(BLOCK letters)
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**Sole-name Hong Kong Dollar Saving / Current Local Bank Account**

Bank No.	Branch No.	Account No.
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**Option for Notification of Disbursement of Subsidy (upon application being approved)**  
( Please select one only )

By SMS     By Mail to residential address

**Personal Data Collection Statement**

The personal data and other related information provided by you will be used by HK Electric and its designated assessment centres for the purpose of processing your application. The provision of such personal data and other related information is voluntary. However, if you do not provide adequate and accurate data, we may not be able to process your application.

The personal data and other related information modified by you may be provided to the HKSAR Government for auditing and verification purposes.

HK Electric will disclose your personal data when required to do so by law or in response to requests from law enforcement agencies or the HKSAR Government, or if explicit consent to such disclosure is given by you.

To request a full copy of the Privacy Policy Statement, for enquiry, for data access and correction, please refer to the website: [www.hkelectric.com](http://www.hkelectric.com), email us at [personaldata@hkelectric.com](mailto:personaldata@hkelectric.com), call us at 2887 3411, fax to 2510 7667 or write to 9/F Electric Centre, 28 City Garden Road for the attention of our Personal Data Protection Officer.

### Terms and Conditions

- All applications must be submitted to HK Electric through its designated non-governmental organisations (the assessment centres), in collaboration with HK Electric under this programme, and shall be subject to assessments by HK Electric and/or the assessment centres on the applicant's eligibility. The filing of this application does not guarantee approval and HK Electric shall have the sole and absolute discretion to reject or accept any application/eligible SDU, and its decision shall be final.
- Upon approval of the application by HK Electric, HK Electric shall arrange disbursement of the one-time subsidy for electricity charges relief of HK\$1,000 (the Subsidy) which will be credited directly to the applicant's designated bank account in his or her name. A disbursement notification will be sent to the applicant by HK Electric upon successful disbursement.
- In the event when HK Electric requires additional information or a household visit for processing the applications, the application will be terminated automatically if HK Electric is unable to contact the applicant, or the applicant is unable to submit required supplementary information or arrange required household visit within three months from the date of receipt of the application by HK Electric.
- Applicant consents to (i) HK Electric and/or HKSAR Government to conduct household visits for auditing purposes; and (ii) HK Electric, if required, to conduct household visits for processing of the application. Any non-compliance will result in the application being void.
- HK Electric shall have no responsibility in relation to the Subsidy, whether to the applicant or other party, other than to disburse the Subsidy in accordance with the terms and conditions of this programme. Save to such extent, under no circumstances shall HK Electric be liable for any claims relating to or arising out of the Subsidy of whatsoever nature and howsoever arising, and regardless of whether the application is approved or not.
- HK Electric will not become involved in, nor will it be responsible for, any dispute between the applicant and landlord/owners or other parties in relation to the provision of the Subsidy.

### Applicant Declaration

I declare that the information provided in this form is true and correct. I have read and agree to be bound by the terms and conditions of the SDU Electricity Charges Relief Programme (as set out in this application form and may be revised from time to time). I also acknowledge that I have read and understand the Terms and Conditions and the Personal Data Collection Statement above.

### Name of Applicant

Signature

Date

### To be Completed by assessment centre

#### Representative of assessment centre has assessed below particulars of the applicant:

- Name as shown on HKID card/Passport (English name, letter and first 3 numbers have been submitted)
- SDU tenant agreement or rental payment receipt within recent 3 months of the date of application
- Senior Citizen Card or  Facing financial difficulties as recommended by the assessment centre (if needed, please fill in Note/Comment)
- Applicant's sole-name Hong Kong Dollar saving / current local bank account (e.g. first page of passbook, bank statement or letter issued by bank, copy of this proof has been collected together with the completed application form)

### Note/Comment

I have assessed the particulars in the above application. I consider it appropriate to refer this application to HK Electric for approval.

Name of Representative

Title

Phone Number

Signature of Representative

Date

Assessment Centre Chop

## 1. Introduction

- 1.1 HK Electric establishes a Smart Power Care Fund (the **SPCF**) under its 2019-2033 Scheme of Control Agreement. Under SPCF, the Sub-divided Unit (SDU) Electricity Charges Relief Programme (the **Relief Programme**) provides the needy/disadvantaged households living in sub-divided units (the **SDUs**) within HK Electric's supply territory with subsidies for their electricity expenses.
- 1.2 The Relief Programme, including its availability, the arrangement and terms and conditions of the Programme, is subject to joint review (the **Joint Review**) by HK Electric and HKSAR Government under the 2019-2033 Scheme of Control Agreement from time to time.
- 1.3 The Relief Programme is open for application until 31 December 2023 or the funding is fully used up, or a date subject to the Joint Review, whichever is the earlier.
- 1.4 These Terms and Conditions sets out the eligibility criteria, the application process and other terms and conditions for the Relief Programme. HK Electric may from time to time revise these Terms and Conditions. Notice of any revision will be conclusively given by publishing the revision on HK Electric's website at [www.hkelectric.com](http://www.hkelectric.com) or by sending to applicants a copy of the revised Terms and Conditions or an appropriate extract or summary of the same. Any such revision will replace all previously published Terms and Conditions and will take effect from the date when the revision is first published on HK Electric's website (or such later date specified in the revision). HK Electric may in its sole and absolute discretion to interpret and execute the Programme, the Term and Conditions and related matters, and its decision shall be final.

## 2. Eligibility

- 2.1 Application for participation in the Relief Programme (the **Application**) will only be considered if all of the conditions set out in Sub-clauses a) to c) below are satisfied.
  - a) Under the Relief Programme, eligible SDUs (the **Eligible SDUs**) should:
    - i. be SDUs which are residential units formed by splitting a single flat into two or more internally connected and externally accessible units (reference may be made by HK Electric based on the SDU related information published by relevant departments of the HKSAR Government from time to time);
    - ii. be located within HK Electric's supply territory; and
    - iii. not be installed with HK Electric's tariff meters.

For the avoidance of doubt, bedspace apartments or the SDUs located at non-residential buildings do not qualify as Eligible SDUs. HK Electric recognizes that households living in certain SDUs not meeting or fully meeting the above criteria are facing exceptional circumstances and can be assisted by the Relief Programme, HK Electric may in its sole and absolute discretion consider and decide whether or not to admit participation of those households in the Relief Programme on a case by case basis, and its decision shall be final.

- b) The Application shall be made by only one adult member of a household living in an Eligible SDU (the **Applicant**),
  - i. who is a holder of a valid Senior Citizen Card issued by the Social Welfare Department of the HKSAR Government; or
  - ii. whose household is facing financial difficulties as recommended by a non-governmental organisation centre designated by HK Electric (the **Assessment Centre**) (the prevailing list of Assessment Centres is published on HK Electric's website [www.hkelectric.com/SPCF-en](http://www.hkelectric.com/SPCF-en)).
- c) In a calendar year, the Applicant and the Applicant's household have not submitted another Application, and have not received any subsidy under the Relief Programme.

### 3. Subsidy Amount

- 3.1 The Applicant approved by HK Electric will be granted a one-time prevailing subsidy amount as published on HK Electric's website.

### 4. Application Process

- 4.1 Applicant shall complete and submit the Relief Programme Application Form (can be downloaded from HK Electric's website and obtained from Assessment Centres) in person at any Assessment Centre and produce the following documents for identity and eligibility verification by the Assessment Centre:
  - a) The original of the Applicant's HKID Card/Passport;
  - b) The original of the Eligible SDU tenancy agreement or the original of the Eligible SDU rental payment receipt within the last 3 months before the date of application;
  - c) The original of the Applicant's Senior Citizen Card (if applicable); and

- d) Documentary proof (i.e. a copy of the first page of bank passbook, bank statement or an official letter issued by bank) which shows clearly the Applicant's name and the account number of a local Hong Kong Dollar sole-name saving/current bank account (the **Payment Bank Account**) under the name of the Applicant, which the subsidy amount will be disbursed to.
- 4.2 If considered necessary by HK Electric, the Applicant shall provide additional information, or shall allow HK Electric and/or the representatives of Assessment Centre visit the SDU under the application so as to verify the actual condition of this SDU. The Application will be terminated automatically if the Applicant cannot provide the required information or the required visit to the SDU under the application cannot be conducted within 3 months from the date of receipt of the Relief Programme Application Form by HK Electric.
- 4.3 HK Electric will not process the Application in the following circumstances:
- a) If the Relief Programme Application Form is not duly completed, or any document as detailed in Clause 4.1 or otherwise required by HK Electric under Clause 4.2 is incomplete;
  - b) If any document which requires signing by the Applicant is not signed; and/or
  - c) If the Relief Programme Application Form is not submitted to HK Electric through an Assessment Centre.
- 4.4 In general, HK Electric will complete the vetting process within one month upon receipt of the Application from the Assessment Centre, and will notify the Applicant about the approval status thereafter.
- 4.5 HK Electric has its sole and absolute discretion to accept/reject any Application/Eligible SDU, and its decision shall be final.
- 5. Subsidy Disbursement**
- 5.1 Upon approval of the Application by HK Electric, HK Electric will disburse the subsidy amount to the Payment Bank Account. Upon successful subsidy disbursement, HK Electric will send a "Electricity Charges Relief Subsidy Disbursement Notification" to the Applicant by means specified by the Applicant.

## **6. Responsibility and Limitation of Liability**

- 6.1 It is the Applicant's responsibility to avoid actual or perceived situations where personal interests may lead to a conflict of interest in the Application. HK Electric strictly prohibits anyone from offering, soliciting or accepting bribes or acting as an intermediary for a third party in the solicitation, acceptance, payment or offer of a bribe or kickback. The Applicant shall not, and procure no other related parties, solicit or offer advantages in any form to staff of HK Electric or assessment centres in connection with the Application or reimbursement of the Expenses.
- 6.2 HK Electric shall have no responsibility in relation to the approved Subsidy, other than to disburse the approved Subsidy, whether to the Applicant or any other party. Save to the extent required by law, HK Electric shall not be liable (whether monetary or otherwise) for:
- a) any loss or damage to the Programme of whatsoever nature and howsoever arising;
  - b) any loss or damage relating to and/or arising out of the Programme;
  - c) any loss or damage to any third person; or
  - d) any indirect or consequential or economic loss, or loss of revenue, profit or data.

## **7. Data Protection and Information Disclosure**

- 7.1 Under no circumstances shall the Applicant and the Participating Centre use or quote the names of HK Electric, Smart Power Care Fund and the Programme, either in full or abbreviation, or use their logos for commercial publicity or in such circumstances or context which may harm the image of HK Electric and/or expose it to any liability, unless prior written consent has been obtained from HK Electric.
- 7.2 It is the Applicant's responsibility to notify HK Electric from time to time any update to the contact information of the Applicant.

## **8. General**

- 8.1 The Programme shall be governed by and construed in accordance with the laws of HKSAR. Each of the parties irrevocably submits to the exclusive jurisdiction of the courts of HKSAR.

**SMART POWER SERVICES**  
**SDU Electricity Charges Relief Programme**  
**TERMS AND CONDITIONS**

- 8.2 HK Electric and/or the HKSAR Government may at their discretion verify the data and information provided by the Applicant for compliance with relevant laws and regulatory purposes under its 2019-2033 Scheme of Control Agreement. Upon request, the Applicant shall provide additional data/information and/or provide evidence to HK Electric to prove the accuracy and authenticity of the data and information submitted by the Applicant. The Applicant shall consent to HK Electric and HKSAR Government to carry out site inspection(s) for verification purposes.
- 8.3 If there is any inconsistency or ambiguity between the English and Chinese versions of these Terms and Conditions, the English version shall prevail.

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