

Applicant and Eatery Information (All fields are mandatory)		Case no.: _____
Electricity Account Number		
Applicant Name <small>(Please refer to the Name of Business/Corporation on Business Registration Certificate)</small>	<input type="checkbox"/> Limited company <input type="checkbox"/> Sole proprietor <input type="checkbox"/> Partnership English Chinese	
Eatery Name	English Chinese	
Eatery Phone Number		
Eatery Address <small>(i.e. Service address of electricity account)</small>	_____ Flat/Room/Shop Floor Block Name of Building/Estate _____ Number and Name of Street (or Village) District	
Correspondence Address <input type="checkbox"/> Same as Eatery Address	_____ Flat/Room/Shop Floor Block Name of Building/Estate _____ Number and Name of Street (or Village) District	
Type of Food Business Licence	<input type="checkbox"/> General Restaurant <input type="checkbox"/> Light Refreshment Restaurant <input type="checkbox"/> Bakery <input type="checkbox"/> Siu Mei and Lo Mei Shop <input type="checkbox"/> Public Markets / Cooked Food Markets	
No. of Employee <small>(include all eateries with a common ownership)</small>		
Bank account information <small>(for receiving subsidy payment)</small>	Account holder (must be same as the name of the Applicant or the Eatery) _____ Name of bank _____ Bank code Branch code Account no.	
Contact Person <small>(*delete as appropriate)</small>	Mr/Ms* English (Surname first) Chinese	
Contact Details	Phone Number _____ Email address (for receiving subsidy payment advice) _____	
Completed application form must be submitted together with the documents on the right	<input type="checkbox"/> Signed authorisation from all partners (if the Applicant is a partnership) <input type="checkbox"/> A copy of a valid Business Registration Certificate <input type="checkbox"/> A copy of a valid Food Business Licence <input type="checkbox"/> A copy of the bank card/statement showing account holder and number <input type="checkbox"/> A photo showing shop front and a photo showing interior of eatery	
Terms and Conditions for Participating Eateries		
1. These terms and conditions (the Terms and Conditions) apply to the participation of an eatery (the Participating Eatery) in the “Care and Share” SME Caterers Subsidy Scheme (the Scheme). HK Electric may from time to time revise the Terms and Conditions. Notice of any revision will be conclusively given by publishing the revision on HK Electric’s website (www.hkelectric.com) or by sending to Applicants a copy of the revised Terms and Conditions or an appropriate extract or summary of the same. Any such revision will replace all previously published Terms and Conditions and will take effect from the date when the revision is first published on HK Electric’s website (or such later date specified in the revision). HK Electric may in its sole and absolute discretion interpret and execute the Scheme, the Term and Conditions and related matters, and its decision shall be final.		

2. Participation of an eatery in the Scheme will be considered if an Applicant satisfies all of the following criteria:
 - a) the Applicant's eatery is a physical shop located within HK Electric's supply area (one application form shall cover only one eatery);
 - b) the Applicant holds valid Business Registration Certificate and Food Business Licence for the eatery; and
 - c) the Applicant's eatery, together with all other eateries with a common ownership, employ less than 50 persons.Further, HK Electric recognises that some SME eateries not meeting or fully meeting the above criteria are facing exceptional circumstances and can be assisted by subsidies. HK Electric may in its sole and absolute discretion consider and decide whether or not to admit participation of those SME eateries in the Scheme on a case by case basis, and its decision shall be final.
3. The completed application form should be submitted to HK Electric together with necessary documents via email (coupon@hkelectric.com) or by post (Head of Customer Business Development, Customer Services Division, 10/F, Electric Centre, 28 City Garden Road, North Point, Hong Kong). The application process will be terminated automatically if the Applicant cannot submit a complete Application within 1 month from the date of receipt of the “Care and Share” SME Caterers Subsidy Scheme Application Form stated in the acknowledgement email issued by HK Electric.
4. HK Electric reserves the right to conduct further query in assessing the eligibility of the Applicant, including but not limited to site inspection(s) and request(s) for additional data/information. HK Electric does not guarantee the outcome of any application, and its decision of the Applicant's eligibility to participate in the Scheme shall be final. For successful applications, HK Electric will send the result together with scheme documents to the Applicant by surface mail to the correspondence address stated above. Unsuccessful Applicants will be notified by email.
5. The Applicant agrees to the following “Care and Share” dining coupon (the **Coupon**) usage arrangement under the Scheme:
 - a) Each Coupon can be used for payment of HK\$25 at any Participating Eatery on or before its expiry date, 31 December 2021. One Coupon can be used for every spending of HK\$25 or above, two Coupons for spending of HK\$50 or above, and so on. Multiple Coupons can be used for each transaction. Each Coupon can only be used once, and cannot be refunded or redeemed for cash. If the Coupon(s) is/are found defaced or damaged coupons in any circumstances, it/they will be invalid;
 - b) HK Electric will reimburse the amount of Coupons used for payment at the Participating Eatery (the **Subsidy Amount**) in accordance with the Terms and Conditions. Subsidy Amounts are cleared on a weekly basis, and the cleared amounts are normally paid within the following two weeks through transfer to the bank account stated above or otherwise as approved by the HK Electric;
 - c) The original Coupon(s) must be presented and returned to the Participating Eatery before payment, and photocopies must not be accepted. It is the Participating Eatery's responsibility to use the mobile application designated by HK Electric (the **Mobile App**) to scan the QR code(s) on the Coupon(s) immediately upon receipt of the Coupon(s) to verify their authenticity/validity and register the Subsidy Amount. The Subsidy Amount to be reimbursed by HK Electric will strictly be based on Coupon usage registered on the Mobile App. No Subsidy Amount will be reimbursed for any Coupon which cannot be scanned and registered on the Mobile App, or is used on or before the expiry date but is not scanned and registered on the Mobile App on or before 31 January 2022; and
 - d) The speed and signal reception of fixed broadband services/mobile network used by the Participating Eatery may affect the operation of the Mobile App. If the Participating Eatery uses smart devices installed with Android software, the software must be of version 7.0 or above for using the designated Mobile App. Software requirement for Mobile App is subject to change without prior notice. If the Participating Eatery cannot use the Mobile App or scan the Coupon(s) due to its fixed broadband services/mobile network or smart devices, HK Electric shall bear no responsibility or liability.
 - e) The Applicant must keep original of each used Coupon and the corresponding payment receipt/invoice for one year from the date of transaction and on HK Electric's request, present them for on-site audit and verification. In case the Applicant cannot satisfy the audit/verification requirement, HK Electric may exercise its rights under Clause 9.
6. The Applicant bears all relevant risks and liability in connection with any transaction in which a Coupon is used, and is solely responsible for taking all appropriate measures to avoid such liability and making the required compensation. HK Electric accepts no liability for the quality of food, beverages and services provided by the Participating Eateries. HK Electric will not become involved in, nor will it be responsible for, any dispute between the Applicant, the Coupon users and other parties in relation to the provision of Coupon(s). The Applicant should also note that the Coupons once scanned and registered on the Mobile App cannot be revoked, and it is solely responsible to the Coupon users for any incorrect or mistaken use of the Mobile App.
7. The Applicant consents to HK Electric to publish the name, address, phone number and submitted photos (if needed) of the Participating Eatery at HK Electric's website and in relevant promotional materials. The Applicant shall stick the Scheme label provided by HK Electric for display at the Participating Eatery's shop front. The Applicant shall not use the names of HK Electric, Smart Power Care Fund and the Scheme, either in full or abbreviation, or their logos, unless prior written consent has been obtained from HK Electric.
8. The Applicant can terminate its participation in the Scheme without any reason by giving 15 days' prior written notice to HK Electric.

9. HK Electric has the right, as it may in its sole and absolute discretion decide, to terminate the participation of the Applicant in the Scheme, suspend the disbursement of Subsidy Amount and/or recover Subsidy Amount already paid if:
 - a) the Applicant violates any of the Terms and Conditions;
 - b) the Applicant becomes bankrupt or insolvent, or an application is made for its bankruptcy, liquidation or receivership;
 - c) the electricity account of the Participating Eatery is terminated or transferred; or
 - d) the participation of the Applicant in the Scheme may harm the image of HK Electric or the Scheme and/or expose HK Electric to any liability.
10. The Applicant consents to HK Electric to use its data collected under the Scheme and matters relating to the operation of the Scheme and/or disclose those data to the Government.
11. Other than the reimbursement of the Subsidy Amount in accordance with the Terms and Conditions, under no circumstances shall HK Electric be responsible or liable for anyone (including Applicants, Coupon users or third parties) or any disputes, claims, liabilities, losses, injuries, or expenses (including but not limit to attorney fees) incurred directly or indirectly by the Scheme.
12. The Scheme shall be governed by and construed in accordance with the laws of HKSAR. Each of the parties irrevocably submits to the exclusive jurisdiction of the courts of HKSAR.
13. In case of conflict or discrepancies, the English version of the Terms and Conditions shall prevail over the Chinese version.

Personal Data Collection Statement

The personal data and other related information collected by HK Electric will be used for the purposes of processing your application and matters relating to the operation of the Scheme. The provision of personal data and other related information in the application form is voluntary. However, if you do not provide adequate and accurate data, we may not be able to process your application.

The personal data and other related information collected may be provided to the HKSAR Government for auditing and verification purposes, and will also be provided to other departments or the service providers assigned by HK Electric to assist in the operation of the Scheme.

HK Electric will disclose your personal data when required to do so by law or in response to requests from law enforcement agencies or the Government, or if explicit consent to such disclosure is given by you.

To request a full copy of the Privacy Policy Statement, for enquiry, for data access and correction, please refer to the website: www.hkelectric.com, email us at personaldata@hkelectric.com, call us at 2887 3411, fax to 2510 7667 or write to 9/F Electric Centre, 28 City Garden Road, North Point for the attention of our Personal Data Protection Officer.

Declaration and Signature

I/We declare that the information provided in this form is true and correct. I/We have read and agree to be bound by the terms and conditions for participating eateries under the “Care and Share” SME Caterers Subsidy Scheme (as may be revised from time to time). I/We also acknowledge that I/we have read and understand the Personal Data Collection Statement above.

Name of the Applicant/authorised signing person	Signature and Company Chop
Job Title	Date