

Sustainable 5S Good Housekeeping in Transmission & Distribution Workshop

In order to enhance workplace efficiency, occupational health and safety, space utilization and cleanliness, 5S good housekeeping programme has been implemented in various workplaces of the Transmission & Distribution (T&D) Division of The Hongkong Electric Co., Ltd. since 2012 including the T&D Workshop. The 5S requirements apply to both T&D employees and contractors.

During the promotion of this programme in T&D Workshop, implementation of the 1st four “S” was relatively straight forward as the results were observable and measurable. However, their sustainability, the 5th “S”, could only be achieved with the leadership of management, the experience, personal drive and ownership of staff, as well as cooperation and constructive competition among the teams.

To achieve and sustain the 5th “S”, continuous support and full commitment from the management are instrumental. In addition, delegation of responsibility and training are vital pre-requisites to enable the employees to accept the 5S programme and the associated changes without anxiety. Apart from continuous and broad dissemination of updated 5S information via effective workplace communication, we also introduce interactive internal and external experiences sharing and competitions to our employees to stimulate their 5S-based thinking.

The success of 5S practice lies heavily on the collection of stakeholders’ opinions and subsequent follow up. Innovations that may enhance 5S and EHS performance are explored. Good efforts or results and self-sustainable 5S habits are exhibited and warmly celebrated. Proactive rectification, improvement and development proposals are recognized and appraised.

Moreover, we conduct 5S audit regularly. The purposes and scope of target-oriented audit inspections are clearly explained to auditees. Follow-up actions are timely taken, recorded and documented to facilitate cause findings and formulation of preventive measures against recurrence.

By encouraging the employees to demonstrate their good 5S practice as role model and to share their experiences, we foster 5S culture and support among them, which in turn will motivate active participation to achieve the ultimate and long-lasting success of 5S good housekeeping.