

HKEI's Sustainability Report 2018 – HKEX ESG Content Index

Subject Areas, Aspects, General Disclosures and KPIs		Cross-Reference / Explanation (WEB – our website; SR – our Sustainability Report; AR – our Annual Report; EXP – explanation.)
A. ENVIRONMENTAL		
ASPECT A1	EMISSIONS	
General Disclosure	<p>Information on:</p> <p>(a) the policies; and</p> <p>(b) compliance with relevant laws and regulations that have a significant impact on the issuer</p> <p>relating to air and greenhouse gas emissions, discharges into water and land, and generation of hazardous and non-hazardous waste.</p> <p>Note: Air emissions include NO_x, SO_x, and other pollutants regulated under national laws and regulations.</p> <p>Greenhouse gases include carbon dioxide, methane, nitrous oxide, hydrofluorocarbons, perfluorocarbons and sulphur hexafluoride.</p> <p>Hazardous wastes are those defined by national regulations.</p>	<p>WEB: CSR Policy; Environmental Policy</p> <p>SR: Sustainability at HKEI – Corporate Governance; Sharing our Planet – Management Approach, Taking Action on Climate Change, Improving Air Quality, Responsible Resource Management</p>
KPI A1.1	The types of emissions and respective emissions data.	SR: Sharing our Planet – Improving Air Quality; Key Statistics and Targets – Summary of Statistics
KPI A1.2	Greenhouse gas emissions in total (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	SR: Sharing our Planet – Taking Action on Climate Change; Key Statistics and Targets – Summary of Statistics
KPI A1.3	Total hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	SR: Key Statistics and Targets – Summary of Statistics
KPI A1.4	Total non-hazardous waste produced (in tonnes) and, where appropriate, intensity (e.g. per unit of production volume, per facility).	SR: Key Statistics and Targets – Summary of Statistics
KPI A1.5	Description of measures to mitigate emissions and results achieved.	SR: Sharing our Planet – Taking Action on Climate Change, Improving Air Quality, Responsible Resource Management; Key Statistics and Targets – Status of Targets Set at 2018, Summary of Statistics
KPI A1.6	Description of how hazardous and non-hazardous wastes are handled, reduction initiatives and results achieved.	SR: Sharing our Planet – Responsible Resource Management – Waste Management; Key Statistics and Targets – Summary of Statistics

ASPECT A2	USE OF RESOURCES	
General Disclosure	<p>Policies on efficient use of resources, including energy, water and other raw materials.</p> <p>Note: Resources may be used in production, in storage, transportation, in buildings, electronic equipment, etc.</p>	<p>WEB: CSR Policy; Environmental Policy</p> <p>SR: Sustainability at HKEI – Corporate Governance – Challenges and Strategies; Sharing our Planet – Management Approach, Taking Action on Climate Change, Responsible Resource Management</p>
KPI A2.1	Direct and/or indirect energy consumption by type (e.g. electricity, gas or oil) in total (kWh in '000s) and intensity (e.g. per unit of production volume, per facility).	SR: Key Statistics and Targets – Summary of Statistics
KPI A2.2	Water consumption in total and intensity (e.g. per unit of production volume, per facility).	SR: Key Statistics and Targets – Summary of Statistics
KPI A2.3	Description of energy use efficiency initiatives and results achieved.	SR: Sharing our Planet – Taking Action on Climate Change, Responsible Resource Management
KPI A2.4	Description of whether there is any issue in sourcing water that is fit for purpose, water efficiency initiatives and results achieved.	SR: Sharing our Planet – Responsible Resource Management; Key Statistics and Targets – Summary of Statistics
KPI A2.5	Total packaging material used for finished products (in tonnes) and, if applicable, with reference to per unit produced.	<p>EXP:</p> <p>There are no packaging materials due to the nature of our product (viz. electricity).</p>
ASPECT A3	THE ENVIRONMENT AND NATURAL RESOURCES	
General Disclosure	Policies on minimising the issuer's significant impact on the environment and natural resources.	<p>WEB: CSR Policy; Environmental Policy</p> <p>SR: Sustainability at HKEI – Corporate Governance – Challenges and Strategies; Sharing our Planet – Management Approach, Taking Action on Climate Change, Improving Air Quality, Responsible Resource Management</p>
KPI A3.1	Description of the significant impacts of activities on the environment and natural resources and the actions taken to manage them.	SR: Sharing our Planet – Taking Action on Climate Change, Improving Air Quality, Responsible Resource Management
B. SOCIAL		
EMPLOYMENT AND LABOUR PRACTICES		
ASPECT B1	EMPLOYMENT	
General Disclosure	<p>Information on:</p> <p>(a) the policies; and</p> <p>(b) compliance with relevant laws and regulations that have a significant impact on the issuer</p> <p>relating to compensation and dismissal, recruitment and promotion, working hours, rest periods, equal opportunity, diversity, anti-discrimination, and other benefits and welfare.</p>	<p>WEB: CSR Policy; Our People and Values; Equal Opportunities</p> <p>SR: Sustainability at HKEI – Corporate Governance; Working with Partners – Management Approach, Enhancing Employee Relations</p>
KPI B1.1	Total workforce by gender, employment type, age group and geographical region.	SR: Working with Partners – Enhancing Employee Relations

KPI B1.2	Employee turnover rate by gender, age group and geographical region.	SR: Working with Partners – Enhancing Employee Relations
ASPECT B2	HEALTH AND SAFETY	
General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to providing a safe working environment and protecting employees from occupational hazards.	WEB: CSR Policy ; Health and Safety Policy SR: Sustainability at HKEI – Corporate Governance – Governance Practices; Working with Partners – Management Approach, Caring for our Employees, Health and Safety
KPI B2.1	Number and rate of work-related fatalities.	SR: Key Statistics and Targets – Summary of Statistics
KPI B2.2	Lost days due to work injury.	SR: Key Statistics and Targets – Summary of Statistics
KPI B2.3	Description of occupational health and safety measures adopted, how they are implemented and monitored.	SR: Working with Partners – Management Approach, Caring for our Employees, Health and Safety
ASPECT B3	DEVELOPMENT AND TRAINING	
General Disclosure	Policies on improving employees’ knowledge and skills for discharging duties at work. Description of training activities. Note: Training refers to vocational training. It may include internal and external courses paid by the employer.	WEB: CSR Policy ; Our People and Values ; Learning & Development SR: Sustainability at HKEI – Corporate Governance – Challenges and Strategies; Working with Partners – Management Approach, Nurturing Talent
KPI B3.1	The percentage of employees trained by gender and employee category (e.g. senior management, middle management).	SR: Working with Partners – Nurturing Talent– Learning and Development
KPI B3.2	The average training hours completed per employee by gender and employee category.	SR: Working with Partners – Nurturing Talent– Learning and Development
ASPECT B4	LABOUR STANDARDS	
General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to preventing child and forced labour.	WEB: CSR Policy SR: Sustainability at HKEI – Corporate Governance – Challenges and Strategies, Governance Practices
KPI B4.1	Description of measures to review employment practices to avoid child and forced labour.	WEB: Equal Opportunities SR: Sustainability at HKEI – Corporate Governance – Governance Practices
KPI B4.2	Description of steps taken to eliminate such practices when discovered.	EXP: No such practices were identified.

OPERATING PRACTICES		
ASPECT B5	SUPPLY CHAIN MANAGEMENT	
General Disclosure	Policies on managing environmental and social risks of the supply chain.	WEB: CSR Policy ; Environmental Policy ; Health and Safety Policy SR: Sustainability at HKEI – Corporate Governance; Working with Partners – Management Approach, Managing our Supply Chain
KPI B5.1	Number of suppliers by geographical region.	SR: Working with Partners – Managing our Supply Chain – Responsible Procurement
KPI B5.2	Description of practices relating to engaging suppliers, number of suppliers where the practices are being implemented, how they are implemented and monitored.	SR: Working with Partners – Managing our Supply Chain – Responsible Procurement
ASPECT B6	PRODUCT RESPONSIBILITY	
General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to health and safety, advertising, labelling and privacy matters relating to products and services provided and methods of redress.	WEB: CSR Policy ; Quality Policy ; Health and Safety Policy ; Supply Rules ; Guide to Connection of Supply ; Privacy Policy SR: Sustainability at HKEI – Corporate Governance, Stakeholder Engagement; Serving Hong Kong – Management Approach; Working with Partners – Management Approach EXP: Advertising and methods of redress are not material for our electricity business in Hong Kong.
KPI B6.1	Percentage of total products sold or shipped subject to recalls for safety and health reasons.	EXP: This KPI is not applicable due to the nature of our product (viz. electricity).
KPI B6.2	Number of products and service related complaints received and how they are dealt with.	SR: Serving Hong Kong – Serving our Customers – Service Standards
KPI B6.3	Description of practices relating to observing and protecting intellectual property rights.	WEB: Enhancing Supplier Partnership SR: Sustainability at HKEI – Corporate Governance – Governance Practices; Working with Partners – Managing our Supply Chain – Responsible Procurement
KPI B6.4	Description of quality assurance process and recall procedures.	WEB: Quality Management EXP: Recall procedures are not applicable due to the nature of our product (viz. electricity).
KPI B6.5	Description of consumer data protection and privacy policies, how they are implemented and monitored.	WEB: Privacy Policy SR: Serving Hong Kong – Serving our Customers – Customer Privacy

ASPECT B7	ANTI-CORRUPTION	
General Disclosure	Information on: (a) the policies; and (b) compliance with relevant laws and regulations that have a significant impact on the issuer relating to bribery, extortion, fraud and money laundering.	WEB: CSR Policy ; Code of Conduct SR: Sustainability at HKEI – Corporate Governance
KPI B7.1	Number of concluded legal cases regarding corrupt practices brought against the issuer or its employees during the reporting period and the outcomes of the cases.	SR: Sustainability at HKEI – Corporate Governance
KPI B7.2	Description of preventive measures and whistle-blowing procedures, how they are implemented and monitored.	WEB: Code of Conduct SR: Sustainability at HKEI – Corporate Governance
COMMUNITY		
ASPECT B8	COMMUNITY INVESTMENT	
General Disclosure	Policies on community engagement to understand the needs of the communities where the issuer operates and to ensure its activities take into consideration the communities' interests.	WEB: CSR Policy SR: Sustainability at HKEI – Corporate Governance ; Serving Hong Kong – Management Approach
KPI B8.1	Focus areas of contribution (e.g. education, environmental concerns, labour needs, health, culture, sport).	WEB: Caring for our Community ; Caring for our Environment SR: Sharing our Planet – Education and Awareness; Serving Hong Kong – Smart Energy Use, Care for our Community
KPI B8.2	Resources contributed (e.g. money or time) to the focus area.	WEB: Caring for our Community ; Caring for our Environment SR: Sharing our Planet – Education and Awareness; Serving Hong Kong – Smart Energy Use, Care for our Community AR: Combined Report of the Directors