Officer (Treasury)
(Ref. No. GFD-TR-O-COW)

Responsibilities:

Reporting to the Manager (Treasury), the appointee will mainly perform the following duties:

- To prepare daily, monthly and quarterly performance reports of various fund managers
- To prepare monthly fund factsheets, annual financial statements and supporting schedules for ORSO schemes
- To support treasury operations, including transactions settlement (FX, deposits, loans and derivatives), bank KYC and account maintenance, data management and report compiling

Requirements:

- Bachelor's degree in Finance or a related discipline
- Fund accounting experience in banks, financial institutions or fund management companies
- Proficiency in Microsoft Office, Copilot and Bloomberg
- Good command of English and Chinese languages, both spoken and written

Candidates with less relevant experience may be considered for a lower position

Working Location: Admiralty

Application:

If you are interested in this position, please send your resume and the Application Form **(in PDF format)** to the Human Resources Division, The Hongkong Electric Co., Ltd. at recruit@hkelectric.com. Please also visit our website to know more about our Company http://www.hkelectric.com.

Important: To facilitate our easy tracking, please use a unique file name for all attachments and your email subject box in this format: GFD-TR-O-COW-Last Name First Name Other Names *(if applicable)*

Applicants not invited for interview within two months from the application date may consider their applications unsuccessful. All unsuccessful applications will be kept for six months after the application dates.

We are an equal opportunity employer. Personal data provided by job applicants will be treated in strictest confidence and used only for recruitment-related purposes in accordance with the laws and ordinance of the HKSAR.

(本項職位空缺只備英文版本)