Assistant Manager (Internal Audit)
(Ref: IA-AMIA-COW)

Responsibilities :

Reporting to the Senior Manager (Internal Audit), the appointee will mainly perform the following duties:

- To plan and execute audit assignments
- To draft audit reports and provide recommendations
- To follow up reviews of the agreed corrective actions
- To assess internal controls, identify weaknesses and communicate with the auditees accordingly
- To support risk management, investigations and other ad-hoc assignments
- To perform overseas duties as required

Requirements :

- Bachelor's Degree in Finance / Accounting or related disciplines with qualification of Certified Public Accountant (CPA), Certified Internal Auditor (CIA) or Certified Information Systems Auditor (CISA)
- A minimum of 12 years' relevant work experience in external audit, internal audit, risk assurance and advisory services
- Conversant with risk management, internal control, corporate governance and listing rules
- Proficient in computer applications including MS Word, Excel and PowerPoint
- Good communication and English report writing skills
- Knowledge and practical experience in IT audit an advantage
- Good command of English and Chinese languages, both spoken and written

Working Location : Admiralty

Application:

If you are interested in this position, please send your resume and the Application Form **(in PDF format)** to the Human Resources Division, The Hongkong Electric Co., Ltd. at recruit@hkelectric.com. Please also visit our website to know more about our Company http://www.hkelectric.com.

Important: To facilitate our easy tracking, please use a unique file name for all attachments and your email subject box in this format: IA-AMIA-COW-Last Name First Name Other Names *(if applicable)*

Applicants not invited for interview within two months from the application date may consider their applications unsuccessful. All unsuccessful applications will be kept for six months after the application date.

We are an equal opportunity employer. Personal data provided by job applicants will be treated in strictest confidence and used only for recruitment-related purposes in accordance with the laws and ordinance of the HKSAR.

(本項職位空缺只備英文版本)